User Manual EA Digital Education Platform

How to register for the Clinics

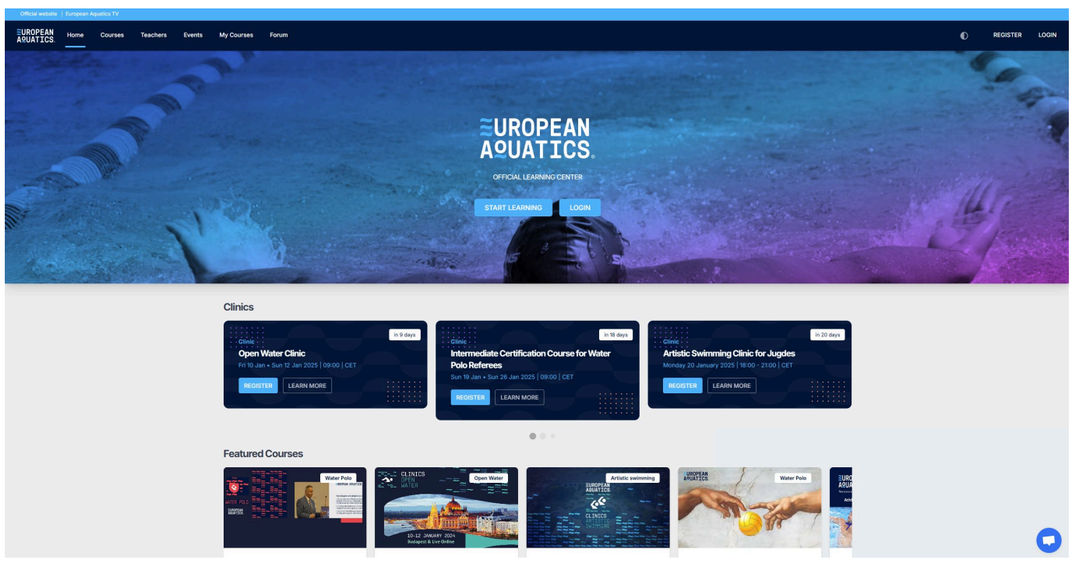
Registration process

To participate in our clinics you must complete the following procedure:

STEP 1: Visit EA academy platform

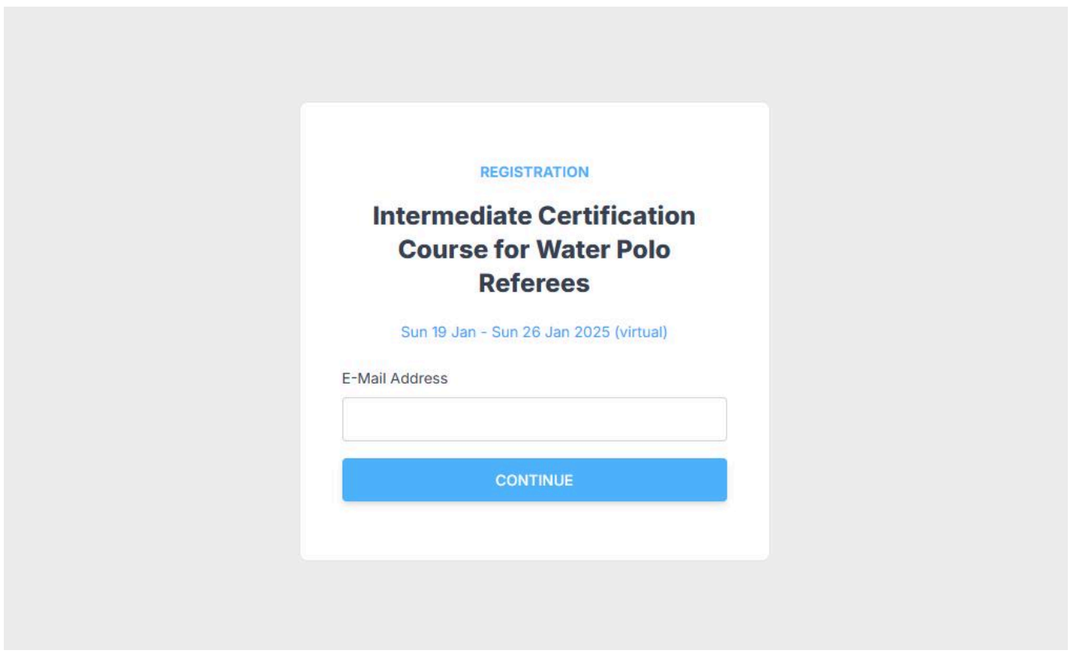
Visit the European Aquatics Academy Official Learning Center:
https://www.eaacademy.eu

Then visit the clinic that you want to attend and click on the REGISTER button to start the registration.



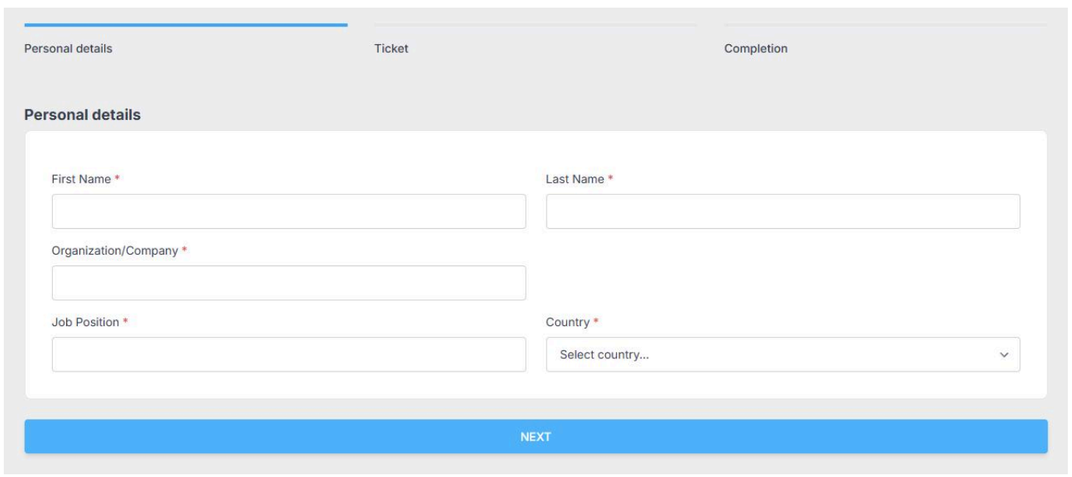
STEP 2: Login or create new account

Enter your email and and click CONTINUE button. Then on the next step enter the password of your choice.



STEP 3: Complete personal details

On the next page complete your personal details and click NEXT button.



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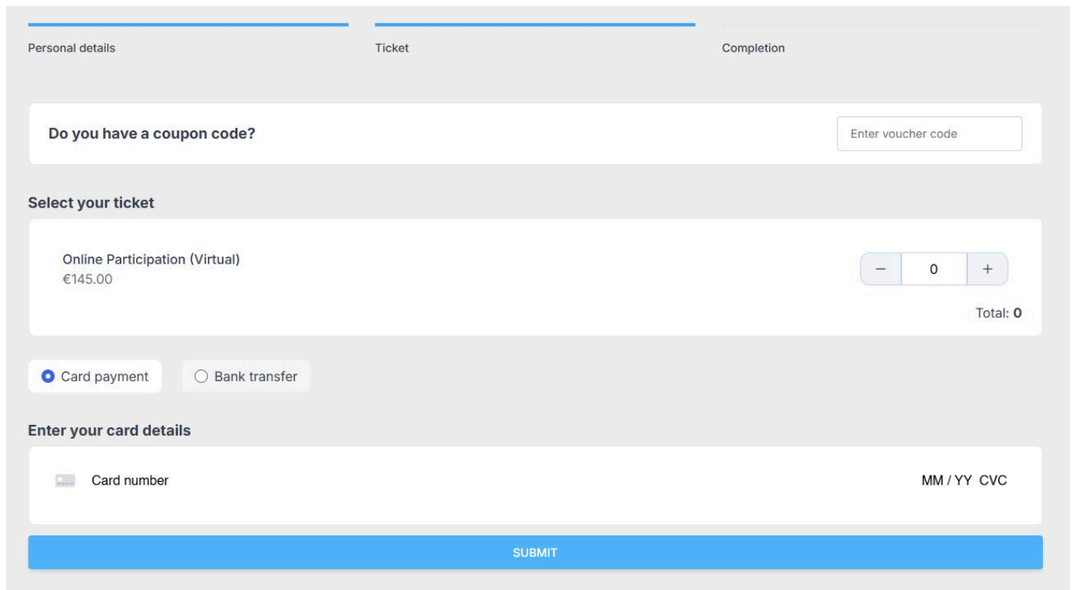
STEP 4: Tickets and payment

Case 1: Free participation

If the Clinic is offered for free then you will be redirected to the completion page. You registration has finished.

Case 2: Participation with ticket

If the Clinic has tickets then you will be redirected on the payments page to complete the payment of your ticket.
Here you can choose the quantity and type (Online or Physical if available) of the tickets needed and then select the payment method.

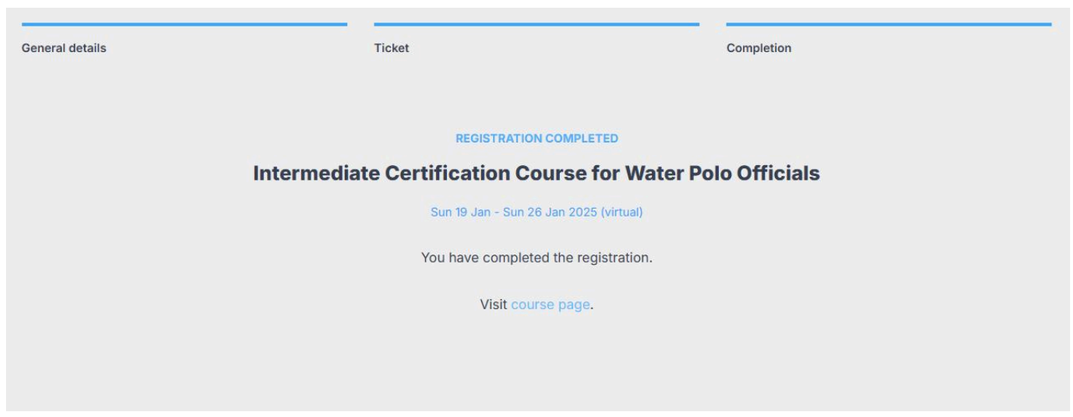


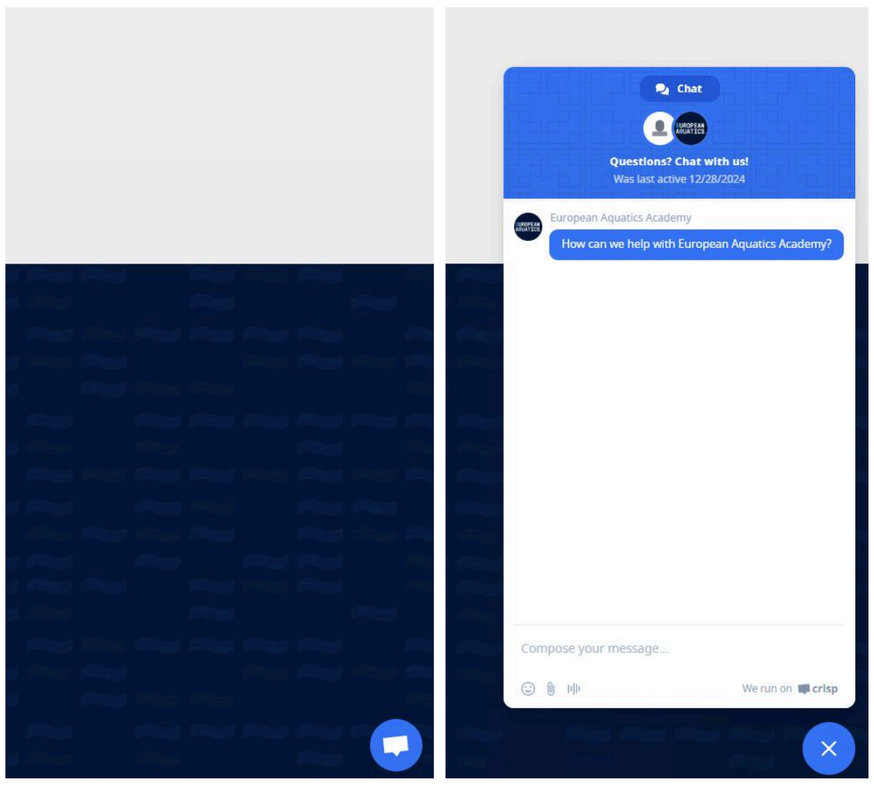
You can complete your payment by using a Credit card or by a bank transfer.

In the case of a bank transfer your tickets will be reserved until you finish the payment. You must complete your finance details and then click on the submit button. An invoice will be sent to you. Upon completion of the payment you will receive an email informing you that you now have access to the Clinic.

STEP 5: Completion of registration

Your registration has completed. You will receive a welcome - confirmation email.
if you participate in-person you will receive a QR Code that will be checked on the entrance of the venue.
If you participate remotely you will find a button on the page of each Clinic to enter in the virtual meeting.
Join us on the date of the event either in-person or virtually depending on the type of the event and the type of your ticket.





Need further help?

Do not hesitate to contact us by using the chat on our platform! You can find it at the bottom right of every page.